



*Please reply to:*

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Date: 12 January 2024

## **Notice of meeting**

### **Corporate Policy and Resources Committee**

**Date:** Monday, 22 January 2024

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Corporate Policy and Resources Committee**

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

M. Beecher

J.R. Boughtflower

J. Button

J.T.F. Doran

S.M. Doran

M. Gibson

K.M. Grant

K. Howkins

M.J. Lee

L. E. Nichols

O. Rybinski

K.E. Rutherford

H.R.D. Williams

Substitute Members: Councillors S.N. Beatty, M. Bing Dong, M. Buck, R. Chandler, S.A. Dunn, A. Gale and N. Islam

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.

**2. Minutes**

**5 - 20**

To confirm the minutes of the meeting held on 27 November 2023 as a correct record of proceedings.

**3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

**4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Corporate Risk Register**

**21 - 86**

The Committee is asked to consider and note the significant strategic risks and issues highlighted in this report to ensure the continued wider reporting of the Corporate Risk Register and Risk Action Plan.

**6. Bureau Services and Energy Supply**

**87 - 96**

Committee is asked to consider the report that seeks:

1. Approval for the Council entering into a contract for the provision of a Bureau Service and Supply of Energy (gas and electricity) with Kent County Council (KCC) LASER for a period from October 2024 to September 2028,
2. Authorisation for the Group Head of Assets to agree terms in respect of any necessary contract arrangements with KCC LASER; and
3. Authorisation for the Group Head of Corporate Governance to enter into a contract with the KCC LASER.

**7. Proposed Fees and Charges for 2024-25 (as part of the budget process)**

Report to follow.

**8. Revenue Growth Bids, Revenue Savings Plans, Capital Growth Bids 2024-25** **97 - 146**

Committee is ask to:

1. Formally review the proposed Revenue Growth Bids (Appendix B), Savings Plan (Appendix C) and Capital Growth Bids (Appendix D) for 2024-25 for this Committee; and
2. Approve the proposed Revenue Growth Bids (Appendix B), Savings Plan (Appendix C) and Capital Growth Bids (Appendix D) for 2024-25 for this Committee.

**9. Forward Plan** **147 - 152**

To consider the Forward Plan for committee business.

**10. Urgent Actions**

No urgent actions have been taken.

**11. Exclusion of Public & Press (Exempt Business)**

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**12. Annual Commercial Property Report 2022/23** **153 - 194**

Committee are asked to:

1. note the Annual Commercial Property Report for the year ending 31 March 2023,
2. approve Option B as outlined in the report; and
3. approve the publication of the report to make it publicly available.

**13. Thameside House** **195 - 202**

Committee is asked to consider the report and authorise Officers to undertake a tender process.

**14. Corporate Policy & Resources Chair's Updates**

To receive any updates from the Chair of Corporate Policy & Corporate Committee.